To Join the Virtual RAB Meeting:

1. click the link

https://trevetinc.webex.com/trevetinc/k2/j.php?MTID=t2aad613fafe8b0d4d75d38cc1e3e5e47

2. Enter your name and email address.

3. Enter the session password: WZwpHtUA497

4. Click "Join Now".

Former Mare Island Naval Shipyard
Vallejo, California

Scott Anderson, BRAC Environmental Coordinator
Restoration Advisory Board Meeting   07/30/2020

Webex App versus Webex Browser?

If you are unable to join, please contact Megan Kranz at 360-770-8047 or Beth Kercher at 510-390-6264

How to Join: Get into the Room First!

-

English : San Francisco T

Join Session Now

To join this training session, provide the following information.

Your name:

Email address:

Session password: ••••••

Join Now

≡ *Join by browser* *NEW!*

If you are the host, start your session.

Follow the prompts and type in your name and email address, this will help us to get an accurate list of attendees for the minutes.

Select "Join now" to download the app to join the meeting – allow 15 minutes to download the browser.

If you select, "Join by browser" you are not required to download an app.

The best browsers to use are Chrome and Firefox.

Then Connect Audio

Use the drop-down menu to see the call in number (just click the "v" to show the drop-down), and it will give you:
▪phone number
▪ access code
▪attendee ID number (to link your computer and phone)

Connect to Audio

OR ask Webex to call your phone

1. Join Training Session

2. Connect to Audio

Or use your computer audio

Audio Conference

ℹ Use your phone or computer to join this audio conference.

⌄ Use Phone   1-5302228575   ⌄

☑ Join the teleconference without pressing "1"

Call Me

⌄ Use Computer for Audio ⓘ

Call Using Computer

Test speaker/microphone

Join using the computer audio

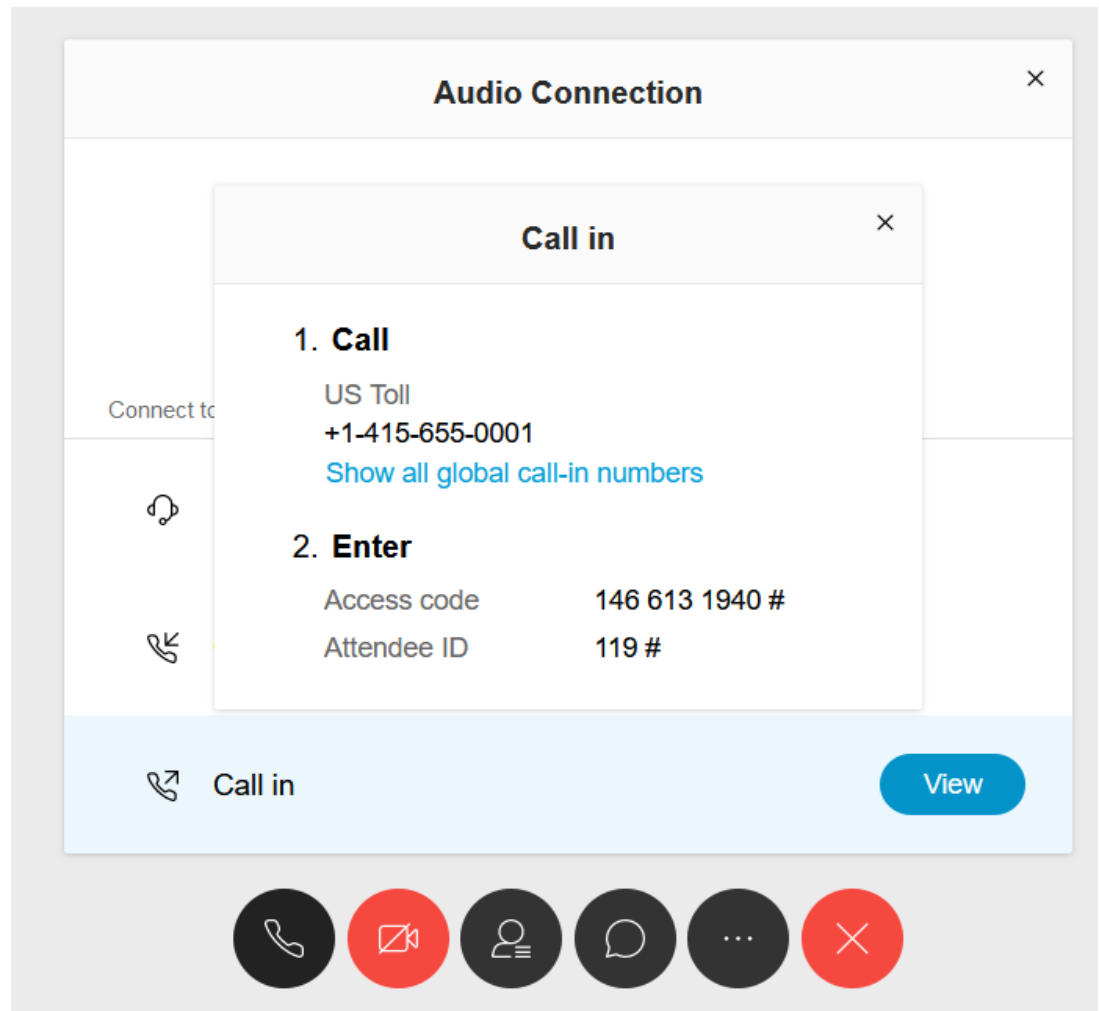- **Test your audio, can you hear? Is your microphone working?**
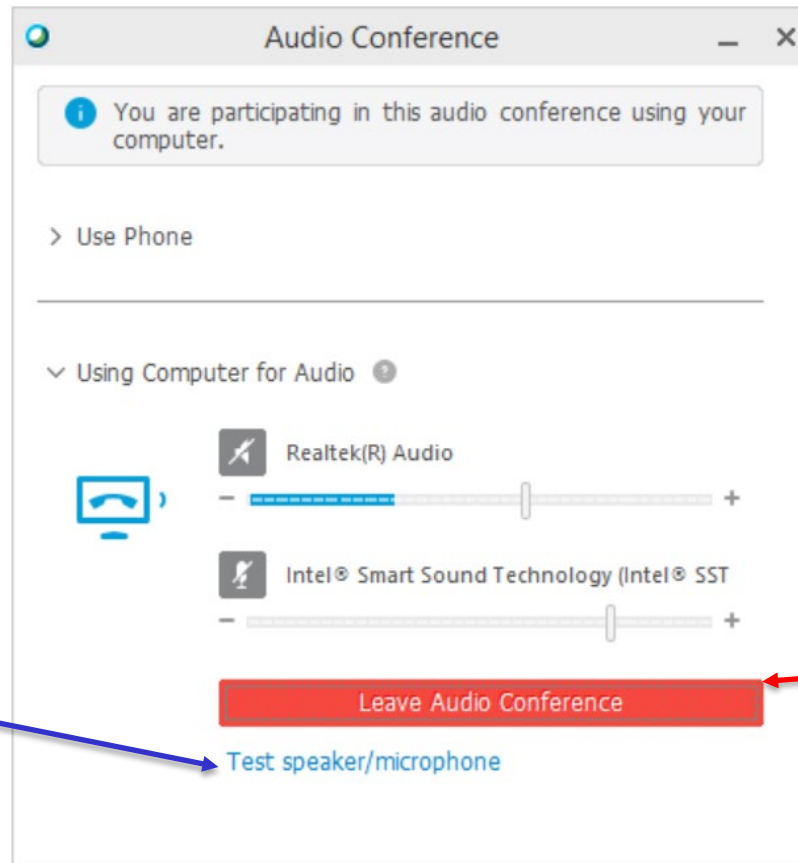
Click here to test if you want to use your computer microphone or a headset

If you click here you will leave the audio conference.

Browser Audio Call In Option

- **If you have clicked on the drop-down menu for call in, you will see a number to call, an access code and an Attendee ID**

- **The Attendee ID will allow your computer and audio to sync**

Does the bar for the speaker move when you test it?

Speaker/Microphone Audio Test ✕

Speaker

Select a speaker to test:

Speakers (Realtek(R) Audio) ▾   Test

Check if the volume is turned up:

− _____| +

Does your microphone sound "good"?

Microphone

Select a microphone to test:

Microphone Array (Intel® Smart Sound ▾

Speak into your microphone and adjust the volume until the green bar moves into the good range.

Good

− _____|_____ +

Then say OK!

☐ Automatically adjust volume

OK

Rules of the Road
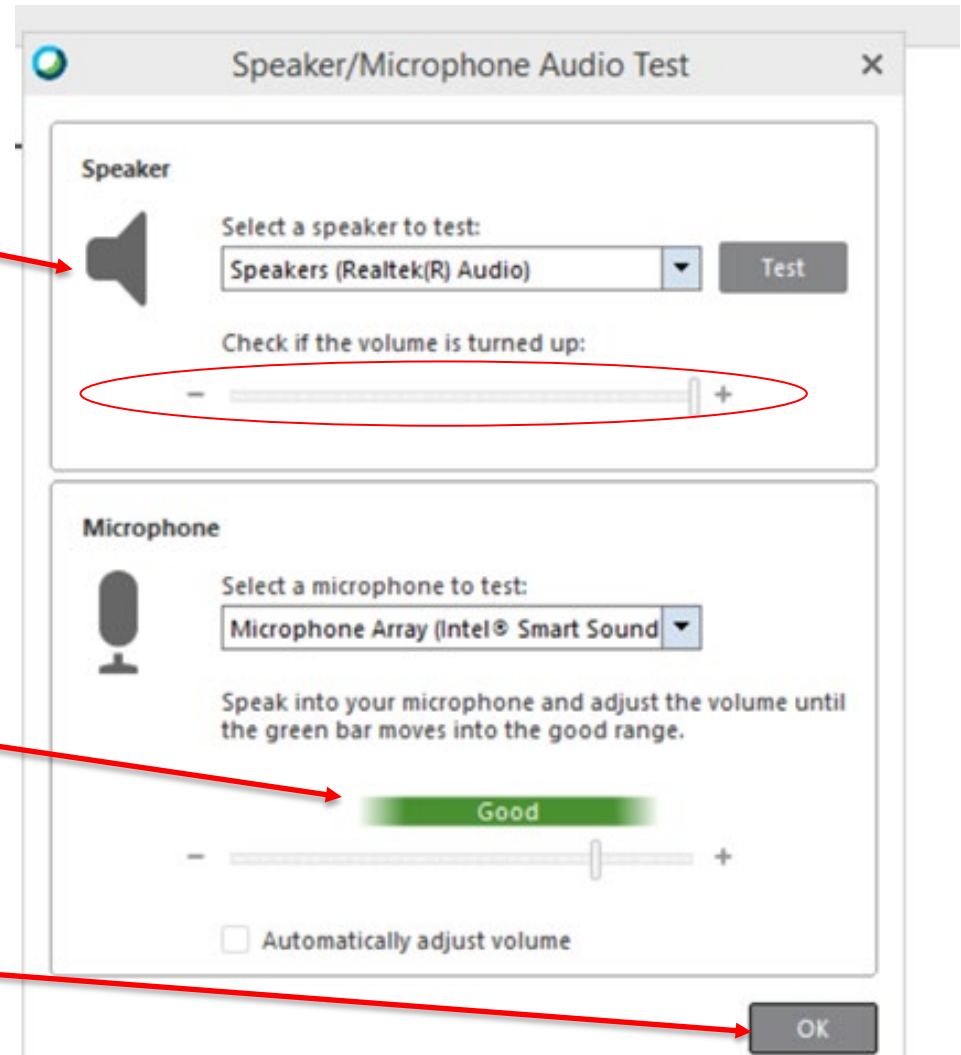
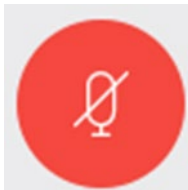- **Webinar Etiquette:**

- **Please self-mute your audio to avoid feedback or background noise**

- **If there is too much background noise, the host will mute all lines, and reopen them during the discussion session.**

- **Please use the raise your hand icon if you have a question or clarification during the presentation.**

- **This is a presentation only, there will be no video sharing**

If you are on the phone only….

- If you have questions, please make a note and there will be a discussion period following the presentation when you can ask your question.
- Meeting Materials will be available at https://www.bracpmo.navy.mil/brac_bases/california/former_shipyard_mare_island/meeting_material.html
- Contact Scott Anderson (scott.d.Anderson@navy.mil) if you need a copy of the Draft January RAB Meeting Minutes